

Acton Board of Health

April 11, 2011

Members Present: Mark Conoby, Chairman, William Taylor, William McInnis, and Joanne Bissetta.

Staff Present: Doug Halley and Isabel Roberts

Others Present: Peg Mikkola, Heather Hurley and Laura Ducharme

The meeting was called to order at 7:35 p.m.

Body Art Regulations Amendment

Mr. Halley presented the Board with a recommended change to the Acton Board of Health Rules and Regulations Article 17-9 (E) and 17-10 (A).

Article 17-9

Delete – Article 17-9(E) – The application fee for a Body Art Establishment permit shall be \$250 annually.

Replace with – Article 17-9(E) – The application for a Body Art Establishment permit fee shall be recommended by the Board of Health and approved by the Board of Selectmen.

Article 17-10

Delete – Article 17-10(A) – No person shall practice body art or perform any body art procedure without first obtaining a practitioner permit from the Board. The application fee for a Body Art Practitioner shall be \$100 annually.

Replace with – Article 17-10(A) – No person shall practice body art or perform any body art procedure without first obtaining a practitioner permit from the Board. The application fee shall be recommended by the Board of Health and approved by the Board of Selectmen.

The Board asked what the current schedule of fees are for Body Art Establishment and Practitioner. Mr. Halley stated the current fee schedule was approved by the Board of Selectman in August 2008.

On a motion made by Ms. Bissetta, seconded by Mr. Taylor, the Board unanimously voted to approve the amendments to the Board of Health Body Art Regulations.

Acton Nursing Service Update

Ms. Heather Hurley presented to the Board a report that outlined the Acton Nursing Service Progress. Some of the issued highlighted were:

1. Development of a marketing strategy – funded by FANS with a focus of increasing awareness of the Acton Nursing Service.
2. Linda Cullen is a new Public Health Nurse with over 20 years experience.
3. Services are still provided to the Town of Stow, approximately 3 hours per week.
4. Fiscal outlook – 79k loss due to decreased census and increase in Free Care.
 - Town Meeting Warrant - \$51k Nursing Enterprise Fund Balance
 - Town Meeting Warrant - \$91k Public Health Nursing General Fund Budget
 - Weekly Tiger Team meetings with senior staff – review of profit/loss statements, Caseload management stats, revenue trends, expenditure trends and marketing opportunities.
5. A goal for FY12 is to increase Medicare Referrals per month and to develop assertive marketing plan to maximize referral base with focus on traditional Medicare fee-for-service patients.

Community Services Coordinator

Ms. Ducharme presented to the Board a service breakdown for FY11. It appears that requests for Services increase dramatically over the winter months, this primarily being because of the heating costs and holiday assistance. Ms. Ducharme has acknowledged that a large population of the community is unaware that this type of service is available and in moving forward, public outreach is a priority. Ms. Ducharme does visit the Acton food pantry every month as well as working with other community based providers, such as, SMOC.

11 Wyndcliff Drive – Board Recommendation

The Health Department is in receipt of a request regarding the status of an SDS at 11 Wyndcliff Drive. In 1980 an application was submitted for a 4 bedroom SDS at that address. A permit was issued and subsequently renewed in 1982 and 1983. In November 1983, the Health Department conducted a final inspection of all elements up to the septic tank and found everything okay. An installer's as-built of the system was submitted in July of 1984 but a certificate of compliance was never issued because the house was not built.

Under direction from DEP, the SDS was still protected under the former rules (pre 1995 Title 5 changes) since the design and construction was done prior to the enactment of the revisions.

After 27 years since construction of the SDS, a house is proposed to be built. The leaching area design conforms with both the new and old standards, however, the installed tank is 1000 gallons, whereas today's standards require a minimum of 1500 gallon tank.

The original permit for the system expired in 1984 and therefore there is no permit that can be referred to in a Certificate of Compliance. Although the SDS exists it is not required to have a Title 5 inspection when the property is transferred because there is no facility discharging to it. However, in order for the Health Department to sign off on a building permit it needs to verify that an appropriate SDS exists or is proposed.

In 2007 the Health Department notified the owners of the requirements in order to proceed forward with the construction of a house. However, in order to finalize this recommendation we believe it needs to be approved by the Board.

On a motion made by Mr. McInnis, seconded by Ms. Bissetta, the Board unanimously voted to affirm the Health Department's recommended approach with the following conditions:

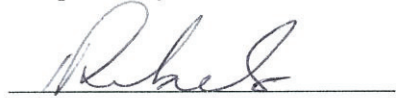
1. A Professional Engineer or Registered Sanitarian would have to submit an As-Built plan certifying the construction of the existing system.
2. A Title 5 inspection by a licensed inspector would have to be submitted certifying that the system is in operable condition.

3. A sewage Disposal System Permit application would have to be applied for to allow the connection of the house to the existing system. Any construction required to accomplish that connection would have to be in full compliance with the current standards of Title 5.
4. The on-site well will be required to be inspected by a certified well driller and the water tested at a certified lab for bacteria and chemical analysis.
5. Once the Board of Health has received the above information it will be able to approve a building permit for 11 Wyndcliffe Drive.

Adjournment

On a motion made by Mr. McInnis, seconded by Ms. Bissetta, the Board unanimously voted to adjourn at 8:52 PM.

Respectfully Submitted,



Isabel Roberts, Health Secretary
Acton Board of Health



Mark Conoby, Chairman
Acton Board of Health